

Instructions to pre-register in the spring:

We encourage that you preregister your players online. This will save you time at the registration as we will not have preprinted forms. Print 3 copies of your preregister form and bring it with you to one of our registrations. You will not be registered unless you bring your forms to one of our registrations.

For those that cannot preregister online we will have blank registration forms at registration.

Go to www.eayso.org

If you have used the system program before, enter your email and password and click the **login** button. If you haven't, set yourself up as a user by clicking on one of the buttons below the login and password fields.

After logging into the system, the welcome screen should come up with options on the left.

Pre-Registration Instructions for the Spring Season:

- If your player has never played for HAYSL before, Go to the players section and click on the Orange Sign Up box under the New Player? prompt.
- If your player played for HAYSL during the just past fall soccer season, go to the Already Registered section on the left and follow the below instructions:

If any registration information has changed from when the form was submitted for the fall season, click the **Update player application** link, which is 1st in this section.

After information has been changed or if information didn't need to be changed, click the **Signup for other programs** link, which is the 4th down on the left. You should now see your player or players that played in the fall. Under the Signup for spring-2016 column, click on the word "**Signup**" in blue for players you want to register for the spring season. A gray box will appear asking "are you sure you want to sign up the player?" If you are sure click "**OK**", otherwise click "cancel". You should see a line in green under the "Signup for other programs" title that says, "Signup successful".

Click the back button to get back to the welcome screen.

- If your player played for HAYSL any previous season in the past other than the just past fall season, go to the Players section on the left and click the Orange Sign Up box underneath the Returning player? prompt.

Printing forms:

After completely entering or changing information, click the **Print player application** prompt which is 2nd down in the Already Registered section on the left.

Print 3 copies of the forms, sign and date each one, and sign and date the concussion form and if your player is able to sign their name, have them sign it as well. Bring the forms to one of the HAYSL registration events, bring them to me, or mail me 2 and keep 1 for yourself.

Another option to create your forms is to print out a blank forms and write them out by hand. If you want to handwrite out the forms, click on the below link and print the blank form. Create 2 copies with signatures on each copy (no copies on the signatures and 3 copies if you want a copy).

If your player is 18 years old at the time the form would be signed, use the below link

http://www.ayso.org/Assets/Forms/Player+Registration/player_registration_form_18_years_old.pdf

If your player is 18 years old at the time the form would be signed, use the below link (spanish)

http://www.ayso.org/Assets/Forms/Player+Registration/player_registration_form_18_years_old_sp.pdf

If your player is under 18 years old a the time the form would be signed, use the below link

http://www.ayso.org/Assets/Forms/Player+Registration/Player_Form_English_with_Concussion_Sheet.pdf

If your player is under 18 years old a the time the form would be signed, use the below link (spanish)

http://www.ayso.org/Assets/Forms/Player+Registration/Player_Form_Spanish_with_Concussion_Sheet.pdf